

## Logging into Your NoodleTools Account

- Click **Current Users Sign In**.
- **PersonalID**=FirstnameLastname  
**Password**=Student ID number  
(same as computer login)
- **First time** you log in, Update User Profile:  
Select Year of Graduation (from HS), enter your initials and any 4 digits in the Initials and Phone fields.
- **Revalidate**: Each school year, you need to “revalidate” your account. Enter the WAMS school/library passwords “*wams*” and “*annin*” into two boxes on Revalidate screen and click SIGN IN.
- If needed Update User Profile screen and click SAVE PROFILE.
- On MY PROJECT screen, select the Project you want to work in.

## Creating a Project

Click on



**Citation Style**=default *MLA*.

**Citation Level**=*Junior*.

Enter a *meaningful* name in **Description** box.

Click on **Create Project**.

## Creating a Citation

Click on **Works Cited** under **Components**.

On the **MLA Works Cited** screen, select the *type of citation* from the drop down menu. Click the green **Create Citation** button.

### **If creating a Database citation:**

Select the *Source type* for your database article. (WorldBook, MarshallCavendish, Grolier, ABC-CLIO databases have Source type=*Original Content*.)

**Enter your citation information** directly from your white/yellow Database/Print Works Cited Information page or green/pink Web Evaluation/Works Cited page into the corresponding boxes on the screen. Read the pop up help boxes if you are not sure what to put in a field. Click the **MLA Guide** tab in the top right of screen for MLA style info.

**Click on Submit** button at bottom of screen. This citation information is added to the stored citation information on your project's *Work Cited* page.



## **William Annin Middle School Media Center**

## **NoodleTools Works Cited Pathfinder**

**3/2013**

**Process:** Every time you **begin** a new research assignment, you must *create a new project* in NoodleTools. Then you can begin entering citation information for your sources in that project.

## Generating the Works Cited Page

Click on the **Print/Export** button at middle left of page.

Select **Print/Export to WORD**. If in the Cybrary, will need to click at top of screen and select *Download File*. In the pop up window, select **Open** and click **OK**. Fully formatted and alphabetized Works Cited document will be displayed.

Save and/or print the document. Change the name of the document to something more meaningful like *Works Cited "Project name"*.

If you lose your printed copy, you can go back to NoodleTools and reprint. The citations never go away unless you delete the project.